



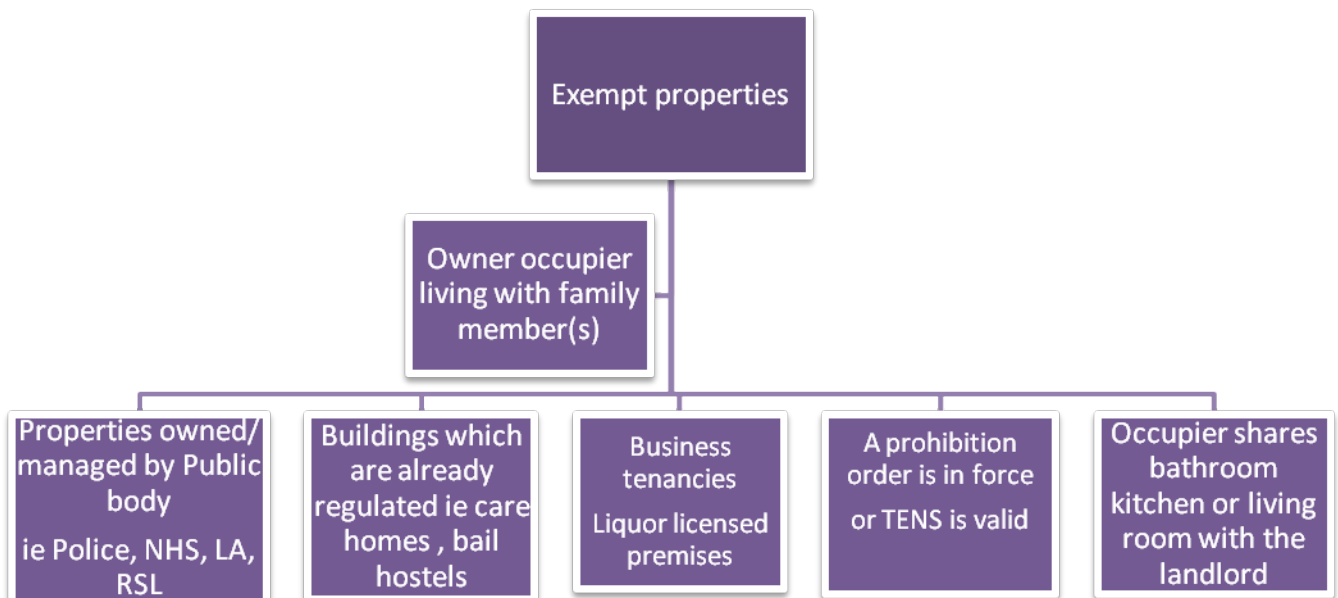


Mandatory Licensing	Additional Licensing	Selective Licensing
<p>3 Storeys or more - five or more unrelated people sharing a kitchen and or a bathroom</p>  <p>What is a storey:</p> <ul style="list-style-type: none"> • Basements and attics if they are occupied • Any storeys occupied by a resident landlord or the landlord's family • All the storeys in property, even if they are self-contained units • Any business premises or storage space on the ground floor or any upper floor. Do not count basements used for business or storage unless the basement is the only, or main entrance to the HMO from the street. • Mezzanine floors maybe a storey depending on location and use 	<p>4 or more unrelated people sharing a kitchen and or bathroom</p>  <p>Couple plus 2 single unrelated people = 4 occupiers</p>  <p>2 unrelated couples = 4 occupiers</p>  <p>Couple with baby plus 1 single unrelated person = 4 occupiers</p> <p>Mandatory & Additional = £1200.00 upto 5yr licence</p> <p>s257 - flats converted after 1991 and don't have a building completion certificate will requiring licensing £240.00 per unit</p>	<p>All private rented properties</p> <p>£550.00 without discounts</p> <p>Various discounts available for landlords who:</p> <ul style="list-style-type: none"> • Apply early • Accredited • Multiple properties





Selective Licensing Survey Form

ADDRESS OF PROPERTY

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1. Dwelling Type

Flat Converted	Flat Purpose build	Flat Above commercial	House Terraced Semi detached
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2. No of floors

1	2	3
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3. No. of Occupants:

	Adults		Children
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4. Do the occupants have a tenancy agreement?

YES	NO
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5. Landlord / Managing Agents details

Name

Address

.....Tel no.

6. Condition of property

Good	Fair	Bad
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7. Requires licensing

YES	If No: Mandatory / Additional Owner occupied
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Mandatory / Additional has property already have a license

YES	No
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8. Letter re selective licensing left at premises

YES	NO
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9. No Access card left at premises

YES	NO
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Case Officer Date of visit(s)